

**PAO BIDS AND AWARDS COMMITTEE (PBAC)**

EXCERPTS FROM THE MINUTES OF THE MEETING OF THE PAO BIDS AND AWARDS COMMITTEE (PBAC) DATED 15 JUNE 2023 RE: CONSIDERATION OF PURCHASE REQUEST FOR THE PROCUREMENT OF REPLACEMENT PARTS FOR COPIER MODEL ECOSYS M2540DN/L AS SPECIFIED UNDER PURCHASE REQUEST NO. 484-06-2023, HELD AT THE PAO CENTRAL OFFICE VIA PBAC ZOOM MEETING

**RESOLUTION**

**RECOMMENDING THE PROCUREMENT THROUGH DIRECT CONTRACTING OF REPLACEMENT PARTS FOR COPIER MODEL ECOSYS M2540DN/L, AS SPECIFIED UNDER PURCHASE REQUEST NO. 484-06-2023, FOR PAO-MANDAUE CITY DISTRICT OFFICE, UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184**

**WHEREAS**, the Public Attorney's Office (PAO) is committed to adhere to the State's Policy of securing and maintaining the trust and confidence of every Filipino, by upholding transparency, good governance and anti-corruption measures;

**WHEREAS**, considering that the use of photocopiers and its corresponding parts is crucial in the day-to-day discharge of functions in this Office in view of the voluminous cases it handles both in the judicial and non-judicial services it caters;

**WHEREAS**, in view of the fact that the subject machines of the requesting PAO Office are in need of replacement parts and must all be immediately repaired in order not to hamper the service delivery of the Offices;

**WHEREAS**, since the parts needed to be replaced/repared are exclusively<sup>1</sup> provided by Philcopy Corporation (Philcopy) and the needed parts are critical components of the copiers, it is but proper that the same be immediately procured from the said entity;

**WHEREAS**, there is an approved budget for the contract of the subject procurement with a total amount of Twenty Thousand Seven Hundred Forty Eight Pesos (Php 20,748.00)<sup>2</sup>;

**WHEREAS**, that after the conduct of a pre-procurement conference with the PBAC-Technical Working Group (PBAC-TWG) for their review and recommendation the details and specification of the subject procurement, this committee adopts the PAO-TWG's recommendation with the PAO-Supply Section justifying and proving that procurement of the subject item through its exclusive authorized distributor is most beneficial for the government as there is no substitute in the market offering a more advantageous terms considering the quality of the printing products and that the said distributor has the proper qualifications as supplier of the subject procurement in accordance with the law

**WHEREAS**, ultimately considering that the procurement of the mentioned items and the needed services for their installation are critical components exclusively supplied by PHILCOPY, BAC Member Atty. Alem Abeya moved that the practicality and necessity in procuring the same through Direct Contracting in accordance with Section 50(c) in relation to ANNEX "H," NO. V, SUBSECTION (A)1-c of the IRR of RA 9184 is thus in order, duly seconded by BAC Member Atty. Ronald Macorol;

<sup>1</sup> Certificate of Exclusivity of Philcopy

<sup>2</sup> Approved Budget for the Contract from the Financial Planning and Management Service



**NOW THEREFORE, WE,** the Members of the PAO Bids and Awards Committee (PBAC), by virtue of the powers vested on Us by Law, after duly considering the recommendations of the Technical Working Group (TWG), and all members here present, **hereby resolve to recommend to the Head of Procuring Entity the pursuance of a DIRECT CONTRACTING UNDER SECTION 50(c) IN RELATION TO ANNEX "H," NO. V, SUBSECTION (A)1-c OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT NO. (RA) 9184, in purchasing from PHILCOPY the exigently needed REPLACEMENT PARTS FOR COPIER MODEL ECOSYS M2540DN/L, AS SPECIFIED UNDER PURCHASE REQUEST NO. 484-06-2023, FOR PAO-MANDAUE CITY DISTRICT OFFICE, SUBJECT TO POSTING OF WARRANTY SECURITY IN ACCORDANCE WITH RA 9184.**

**APPROVED** this 15th day of June 2023 at the Public Attorney's Office (PAO) Central Office, 5<sup>th</sup> Floor DOJ Agencies Building, NIA Road corner East Avenue, Diliman, (1104) Quezon City, Philippines thru Zoom Video Conference.

  
**ATTY. RONALD R. MACOROL**

Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Special Appealed Cases Unit

  
**ATTY. MARLON BUAN**

Chairperson, PBAC  
Public Attorney V  
Regional Public Attorney  
PAO-NCR

  
**ATTY. RONALD JEROME P. NIEVES**

Vice-Chairperson, PBAC  
Public Attorney IV  
Officer-In-Charge  
Legal Research Service

*Acceded By: (The TWG)*

  
**MS. ALMA E. DUMAGO-LATOSA**

Head, Technical Working Group (TWG)  
Director II  
Financial Planning and Management Service  
ON LEAVE

  
**MR. THOR ARTHUR B. AVILLA**

Member, Technical Working Group (TWG)  
Administrative Officer V  
Human Resource Management Service  
Administrative Service

  
**MR. MICHAEL M. MENDOZA**

Member, Technical Working Group (TWG)  
Administrative Assistant III  
Cash Section  
Administrative Service

  
**ATTY. ALEM-EMAN CHISUM L. ABEYA**

Public Attorney III  
Member, PBAC  
Executive Support Staff

ON-LEAVE

**ATTY. RIGEL A. SALVADOR**

Public Attorney IV  
Member, PBAC  
Officer-In-Charge  
Field Operations and Statistics Service

  
**DIR. MARILYN S. BOONGALING**

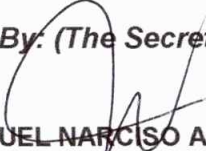
Director II  
PAO-Administrative Service

**Approved:**  
**For and by the authority**  
**Of the Chief Public Attorney**


  
**SILVESTRE A. MOSING**


Deputy Chief Public Attorney

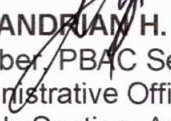
***Prepared By: (The Secretariat)***

  
**ATTY. MIGUEL NARCISO A. ILAGAN**  
Head, PBAC Secretariat  
Public Attorney III  
Executive Support Staff

  
**ENGR. ANGELA M. MARAMAG-PRADO**  
Member, PBAC Secretariat  
Computer Programmer I  
General Services Division  
Administrative Service

  
**MS. FILIPINA Y. ESPIRITU**  
Member, PBAC Secretariat  
Librarian III  
Legal Research Service

  
**MR. JULIUS DONIVAN F. BARSANA**  
Member, PBAC Secretariat  
Planning Officer I  
Field Operations and Statistics Service

  
**MR. ANDRIAN H. MARASIGAN**  
Member, PBAC Secretariat  
Administrative Officer II  
Supply Section, Administrative Service



Republic of the Philippines  
**PUBLIC ATTORNEY'S OFFICE**  
**Tanggapan ng ManananggolPambayan**  
**Kagawaran ng Katarungan**  
DOJ Agencies Bldg, NIA Road corner East Avenue, 1104 Quezon City  
Telephone Nos. 929-90-10 / 929-94-36 ; Fax Nos. 927-68-10 / 926-28-78

**Control No: TRANS-2023-06-07 7**                      Juni 14, 2023


**ATTY. MARLON E. BUAN**  
Chairperson – PAO-Bids and Awards Committee  
Regional Public Attorney  
PAO-NCR

Sir:


Attached herewith is the approved Purchase Request needed by the PAO-Mandaue City D.O. to wit:

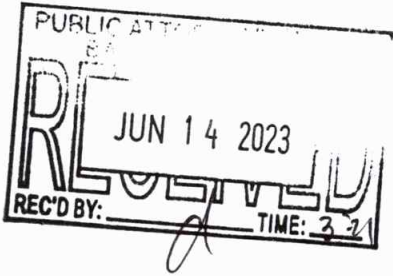
PHILCOPY CORPORATION						
No.	PR No.	Requesting Office	Item Description	Quantity	Unit Price	Total Amount
1	484-06-2023	Mandaue City D.O.	Kyocera FK-1150	1	11,529.00	11,529.00
			Kycoera DK-1150  (Copier Model: ECOSYS M2540DN/L)	1	9,219.00	9,219.00
TOTAL						20,748.00

Prepared by:

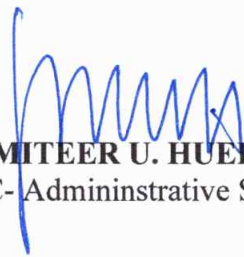
  
**ANDRIAN H. MARASIGAN**  
Admin. Officer II

Certified Correct by:

  
**CARMELA L. FLORENDO**  
OIC-Supply Section



Noted by:

  
**ATTY. DEMITEER U. HUERTA**  
PA IV / OIC- Administrative Service

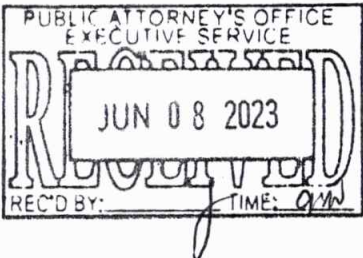
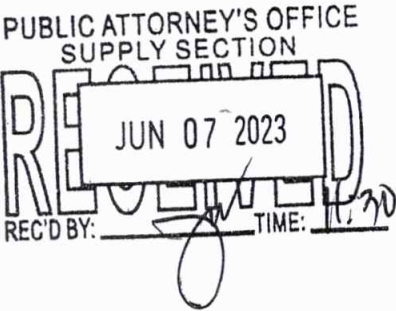
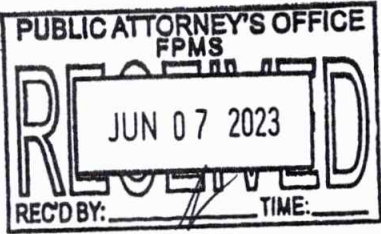


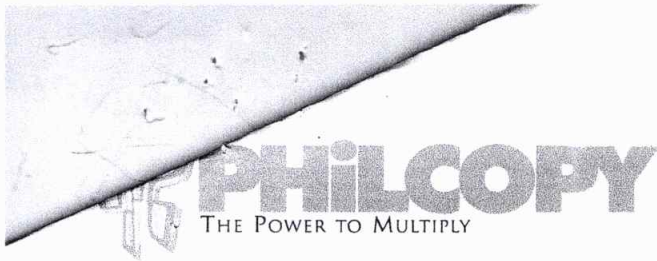
PURCHASE REQUEST

Entity Name: PUBLIC ATTORNEY'S OFFICE

Fund Cluster: 1

Office/Section : <b>Mandaue City District Office</b>		PR No.: <b>484-06-2023</b>		Date: _____	
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
		KYOCERA FK-1150	1	11,529	11,529
		KYOCERA DK-1150	1	9,219	9,219
					20,748.00
Purpose: To be used for the Kyocera Photocopier (PPC-692) of Mandaue City District Office.					
Requested by:		Approved by:			
Signature : <i>[Signature]</i>		Signature : <i>[Signature]</i>			
Printed Name : GIA I. RODRIGUEZ		SILVESTRE A. MOSING			
Designation : PA III, OIC DPA Mandaue City D.O.		Deputy Chief Public Attorney <i>[Signature]</i>			





PROCUREMENT SERVICES  
PUBLIC ATTORNEY'S OFFICE, MANDAUE  
HALL OF JUSTICE, MANDAUE CITY  
  
ATTENTION: ATTY. GIA I. RODRIGUEZ

Dear Sir / Madam:  
Thank you for allowing us to serve you. Based on the assessment of our Service Engineer, we are pleased to offer you our quotation for the immediate replacement of spare part/s & or consumables of your KYOCERA MULTI FUNCTION LASER COPIER ECOSYS M2540DN/L Serial No. VX88901276 as follows:

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
KYOCERA DK-1150	1 ASSEMBLY	9,219.00	9,219.00
GROSS SALE			9,219.00
TOTAL FOB			9,219.00

PAYMENT TERMS: C.O.D. CHECK  
VALIDITY: 30 days , thereafter price subject for final confirmation.

This is just the initial assessment. Additional parts and/or consumables may be needed during the actual repair. Should you find the above acceptable, please send this back to us thru Fax No. (032)344-6407 or email at philcebu\_service@philcopy.net with your conformity in the space herein provided.

Thank you very much.

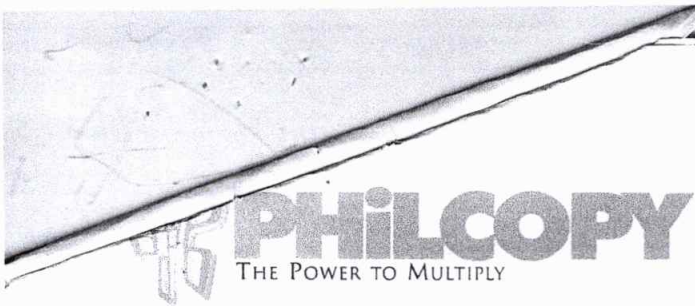
Very truly yours,  
  
CRISJON S. SANDICO  
Regional Manager

CONFORME: \_\_\_\_\_  
Authorized Representative  
Signature over Printed  
Name / Date

This is a computer generated document and no signature is required.

S.E.: 4261  
SYS CRTL #: FVES0-BSWTQAEKPH

REC'D BY: \_\_\_\_\_ TIME: am



SALES QUOTATION NO. 015-2305-0005  
MAY 03, 2023

PROCUREMENT SERVICES  
PUBLIC ATTORNEY'S OFFICE, MANDAUE  
HALL OF JUSTICE, MANDAUE CITY

ATTENTION: GIA RODRIGUEZ

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KYOCERA FK-1150	1 ASSEMBLY	11,529.00	11,529.00

GROSS SALE 11,529.00

TOTAL FOB 11,529.00

PAYMENT TERMS: C.O.D. CHECK  
VALIDITY: 30 days , thereafter price subject for final confirmation.

This is just the initial assessment. Additional parts and/or consumables may be needed during the actual repair. Should you find the above acceptable, please send this back to us thru Fax No. (032)344-6407 or email at philcebu\_service@philcopy.net with your conformity in the space herein provided.

Thank you very much.

Very truly yours,

CRISJON S. SANDICO  
Regional Manager

CONFORME: \_\_\_\_\_  
Authorized Representative  
Signature over Printed  
Name / Date

This is a computer generated document and no signature is required.

S.E.: 4696  
SYS CRTL #: SJLID-UWJ7RCRTTE

Dated this 3<sup>rd</sup> day of March 2023

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**NOTARIAL CERTIFICATE**

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**Fred Kan & Co.**

Solicitors & Notaries  
3104-06 Central Plaza  
18 Harbour Road, Hong Kong

Tel: 2598 1318    Fax: 2588 1318

Ref: H8555/GEN/FK-FK





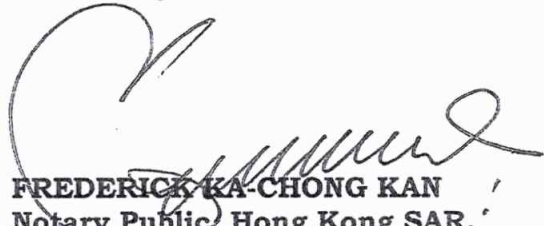
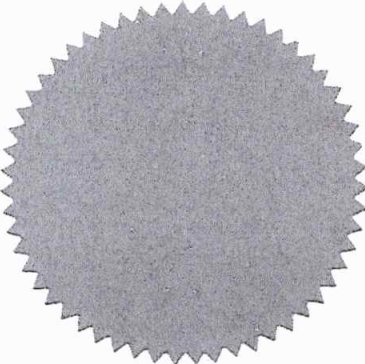
**TO ALL TO WHOM THESE PRESENTS SHALL COME :**

**I, FREDERICK KA-CHONG KAN,**  
**of Hong Kong,**  
**a Special Administrative Region of the People's Republic of China,**  
**Notary Public**

duly authorised and qualified to practise in the Hong Kong Special Administrative Region of the People's Republic of China **DO HEREBY CERTIFY THAT:**

1. The paper writing annexed hereto is a Sworn Certificate of Guarantee Exclusive Distributorship Agreement dated 1 March 2023 which was signed, for and on behalf of KYOCERA Document Solutions Asia Limited (京瓷辦公信息系統亞洲有限公司) (the "Company"), a company incorporated under the Companies Ordinance, Cap. 32, Laws of Hong Kong, by its director, Mr. Takuma KIMURA (holder of Japanese Passport bearing No. TR5627506); and
2. To the best of my knowledge and belief, the signature of the said Mr. Takuma KIMURA subscribed to the said Sworn Certificate of Guarantee Exclusive Distributorship Agreement is the signature of the said Mr. Takuma KIMURA which I have compared with his signatures on documents filed with the Companies Registry.

**IN TESTIMONY** whereof I have hereunto subscribed my name and affixed my Seal of Office this 3<sup>rd</sup> day of March, Two Thousand and Twenty Three.



**FREDERICK KA-CHONG KAN**  
**Notary Public, Hong Kong SAR,**  
**Suites 3104-6, Central Plaza,**  
**18 Harbour Road,**  
**Hong Kong**

5187

This Apostille only certifies the authenticity of the signature and the capacity of the person who has signed the public document, and, where appropriate, the identity of the seal or stamp which the public document bears. This Apostille does not certify the content of the document for which it was issued. To verify the issuance of this Apostille, see  
"https://www.judiciary.hk/en/court\_services\_facilities/apostille\_verification.html"  
此項文件加簽僅就公共文件上簽署的真確性、簽署人的身分及，如適用的話，文件上的蓋章蓋印予以證明。此項文件加簽並不就文件的內容作出證明。就發出此文件加簽之查證，見 "https://www.judiciary.hk/zh/court\_services\_facilities/apostille\_verification.html"

APOSTILLE (Convention de La Haye du 5 octobre 1961)			
1. Country: 國家/地區		Hong Kong, China 中國香港	
This public document 此公共文件			
2. has been signed by 簽署人為		Kan Ka Chong Frederick	
3. acting in the capacity of 其行事的身分為		Notary Public 公證人	
4. bears the seal / stamp of 蓋有的蓋章/蓋印		Kan Ka Chong Frederick	
Certified 加簽證明			
5. at 在		High Court 高等法院	6. the 於
			08 MAR 2023 2023 年 03 月 08 日
7. by 由		Simon KWANG Registrar, High Court 鄭卓宏 高等法院司法常務官	
8. No 編號		20885 / 2023	
9. Seal / stamp: 蓋章/蓋印		10. Signature: 簽署	



Reference Code 參考編號: 093EF415

1<sup>st</sup> March 2023

Document reference: TD/PH/23030101

Philcopy Corporation  
P.O. Box 5190, Philcopy Bldg.,  
793, J. Rizal St., Makati,  
Metro Manila, Philippines

Attention: Mr. Efren Lim Quidilla  
President

Sworn Certificate of Guarantee  
Exclusive Distributorship Agreement

We, KYOCERA Document Solutions Asia Limited appoint Philcopy Corporation as an exclusive distributor in marketing and servicing KYOCERA Document Solutions brand multi-functional products, laser printers and multi-functional peripheral, software solutions, including related consumables and spare parts in the Philippines. Therefore, Philcopy Corporation is responsible for sales and after sales service for the said products.

This certificate is valid till 31<sup>st</sup> March, 2024.

Yours faithfully,

KYOCERA Document Solutions Asia Limited



Takuma KIMURA, President

In witness of signature

(1) 

Okochi Ryosuke, Vice President  
KYOCERA Document Solutions Asia Limited

(2) 

Moses Mui Wai Kwong, Vice President  
KYOCERA Document Solutions Asia Limited





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE  
Revenue Region No. 8A-Makati City

TCBP NO. 08A-049-02-13-R0109-2023-M

# TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

## PHILCOPY CORPORATION

Name of Taxpayer

793 J.P. RIZAL AVENUE POBLACION MAKATI CITY  
Address

000-169-318-00000

Taxpayer Identification Number

This is to certify that the above-mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this clearance.

Issued this 13th day of February 2023.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL FEBRUARY 13, 2024 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON FEBRUARY 1, 2023 UNDER EFPS PAYMENT TRANSACTION NO. 232564199. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

NOT VALID  
WITHOUT BIR  
DRY SEAL

  
ANNE M. REYES

Officer-in-Charge, Collection Division



WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website [www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html](http://www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html). Tax Clearance Certificate (for BIDDING PURPOSES) not listed/posted herein will be deemed to have originated from an illegal source.

Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**  
**CERTIFICATE OF PHILGEPS REGISTRATION**  
**(Platinum Membership)**

THIS IS TO CERTIFY THAT

**PHILCOPY CORPORATION**

793 JP Rizal Ave., Poblacion ,  
Makati City , Metro Manila , NCR , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 22-Jun-2001 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **PHILCOPY CORPORATION** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 11-May-2024

Issued this 02nd day of May 2023.

This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00  
Certificate Reference No: 200106205945536982244





## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*




# List of Eligibility Documents

of  
**PHILCOPY CORPORATION**  
793 JP Rizal Ave., Poblacion ,  
Makati City , Metro Manila , NCR , Philippines

SEC Certificate	Registration Date : 23-Oct-1979 SEC Certificate Number : 89173
Mayors Permit	Expiration Date : 31-Dec-2023 Permit Number : 44816 Place of Issue : MAKATI CITY Issued By / Signatory : HON. MAR-LEN ABIGAIL S. BINAY Issuance Date : 14-Jan-2023
Tax Clearance	Expiration Date : 13-Feb-2024 TCC Number : 08A-049-02-13-R0109-2023-M Issued By / Signatory : ANNE M. REYES Issuance date : 13-Feb-2023
Audited Financial Statement	Date of Filing : 20-Apr-2023 Current Asset : 613,916,595.17 Total Asset : 680,825,434.86 Current Liabilities : 302,682,863.55 Total Liabilities : 312,682,863.55 Name of Auditor : GUILLERMA M. GUMERA BIR RDO Code : 049
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :


For BIR, SCS, Use Only Item:



Republic of the Philippines  
Department of Finance  
Bureau of Internal Revenue

BIR Form No.  
**1702-RT**  
January 2018(ENCS)  
Page 1

**Annual Income Tax Return**  
Corporation, Partnership and Other Non-Individual  
Taxpayer Subject Only to REGULAR Income Tax Rate  
Enter all required information in CAPITAL LETTERS. Mark applicable boxes with an "X".  
Two copies MUST be filled with the BIR and one held by the taxpayers.



1702-RT 01/18ENCS P1

1 For ☒ Calendar ☐ Fiscal

2 Year Ended (MM/DD/YYYY)  
12 - December 20 21

3 Amended Return?  
☐ Yes ☒ No

4 Short Period Return  
☐ Yes ☒ No

5 Alphabetic Tax Code (ATC)  
IC 055-Minimum Corporate Income Tax (MCIT)  
IC010 - CORPORATION IN GENERAL - JAN 1, 2008

6 Tax Identification Number (TIN)  
000 - 189 - 318 - 00000

7 RDO Code  
005

8 Registered Name (Enter only 1 letter per box using CAPITAL LETTERS)  
PHILCOPY CORPORATION

9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form No. 1505)  
793 J P RIZAL AVE POBLACION MAKATI CITY

9A ZIP Code  
1210

10 Date of Incorporation/Organization (MM/DD/YYYY)  
10/23/1979

11 Contact Number  
8817978

12 Email Address  
jen.ebirforms2015@google.com

13 Method of Deductions ☒ Itemized Deductions [Section 34 (A-J), NIRC] ☐ Optional Standard Deduction (OSD) - 40% of Gross Income [Section 34(L), NIRC as amended]

Part II - Total Tax Payable (Do NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)

14 Tax Due  
3,190,409

15 Less: Total Tax Credits/Payments  
3,158,567

16 Net Tax Payable (Overpayment) (Item 14 Less Item 15)  
31,822

Add: Penalties

17 Surcharge  
0

18 Interest  
0

19 Compromise  
0

20 Total Penalties (Sum of Items 17 to 19)  
0

21 TOTAL AMOUNT PAYABLE (Overpayment) (Sum of Items 16 and 20)  
31,822

If Overpayment, mark one(1) box only (Once the choice is made, the same is irrevocable)  
☐ To be refunded ☐ To be issued a Tax Credit Certificate (TCC) ☐ To be carried over as a tax credit for next year/quarter

We declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by us, and to the best of our knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)

Signature over Printed Name of President/Principal Officer/Authorized Representative

Signature over Printed Name of Treasurer/Assistant Treasurer

22 Number of Attachments  
000

Title of Signatory: TIN: Title of Signatory: TIN:

Part III - Details of Payment

Particulars	Drawee Bank/ Agency	Number	Date(MM/DD/YYYY)	Amount
23 Cash/Bank Debit Memo				0
24 Check				0
25 Tax Debit Memo				0
26 Others(Specify Below)				0


Machine Validation/Revenue Official Receipt Details [If not filed with an Authorized Agent Bank(AAB)]

Stamp of Receiving Office/AAB and Date of Receipt (RQ's Signature/Bank Stamp Initials)


INTERNAL REVENUE  
REVENUE REGION NO. 04 - MAKATI  
Revenue District Office No. 40  
North Makati  
RECEIVED  
INITIAL: DATE: RDO NAME: RDO ADDRESS: RDO CONTACT NO:


APR 23 2022



BIR Form No. 1702-RT January 2018(ENCS) Page 2		Annual Income Tax Return Corporation, Partnership and Other Non-Individual Taxpayer Subject Only to REGULAR Income Tax Rate			
Taxpayer Identification Number(TIN)				Registered Name	
000	169	318	00000	PHILCOPY CORPORATION	
<b>Part IV - Computation of Tax</b> <small>(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)</small>					
27 Sales/Revenues/Receipts/Fees				326,590,805	
28 Less: Sales Returns, Allowances and Discounts				0	
29 Net Sales/Revenues/Receipts/Fees (Item 27 Less Item 28)				326,590,805	
30 Less: Cost of Sales/Services				161,393,516	
31 Gross Income from Operation (Item 29 less Item 30)				165,197,289	
32 Add: Other Taxable Income Not Subjected to Final tax				0	
33 Total Taxable Income (Sum of Items 31 and 32)				165,197,289	
Less: Deductions Allowable under Existing Law					
34 Ordinary Allowable Itemized Deductions				152,435,652	
35 Special Allowable Itemized Deductions				0	
36 NOLCO (Only for those taxable under Sec. 27(A to C); Sec. 28(A)(1)(A)(B)(b) of Tax code, as amended)				0	
37 Total Deductions (Sum of Items 34 to 36)				152,435,652	
OR [in case taxable under Sec 27(A) & 28(A)(1)]					
38 Optional Standard Deduction (OSD) (40% of Item 33)				0	
39 Net Taxable Income/(Loss) if itemized: Item 33 Less Item 37; If OSD: Item 33 Less Item 38				12,761,637	
40 Applicable Income Tax Rate				25 %	
41 Income Tax Due other than Minimum Corporate Income Tax (MCIT) (Item 39 x Item 40)				3,190,409	
42 MCIT Due (2% of Item 33)				165,973	
43 Tax Due (Normal Income Tax Due in Item 41 OR the MCIT Due in Item 42, whichever is higher)				3,190,409	
Less: Tax Credits/Payments (attach proof)					
44 Prior Year's Excess Credits Other Than MCIT				0	
45 Income Tax Payment under MCIT from Previous Quarter/s				0	
46 Income Tax Payment under Regular/Normal Rate from Previous Quarter/s				105,754	
47 Excess MCIT Applied this Current Taxable Year				0	
48 Creditable Tax Withheld from Previous Quarter/s per BIR Form No. 2307				2,488,398	
49 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter				564,435	
50 Foreign Tax Credits, if applicable				0	
51 Tax Paid in Return Previously Filed, if this is an Amended Return				0	
52 Special Tax Credits				0	
Other Credits/Payments (Specify)					
53				0	
54				0	
55 Total Tax Credits/Payments (Sum of Items 44 to 54)				3,158,587	
56 Net Tax Payable (Overpayment) (Item 43 Less Item 55)				31,822	
<b>Part V - Tax Relief Availment</b>					
57 Special Allowable Itemized Deductions (Item 35 of Part IV x Applicable Income Tax Rate)				0	
58 Add: Special Tax Credits				0	
59 Total Tax Relief Availment (Sum of Items 57 & 58)				0	



BIR Form No. <b>1702-RT</b> January 2018(ENCS) Page 3		<b>Annual Income Tax Return</b> Corporation, Partnership and Other Non-Individual Taxpayer Subject Only to REGULAR Income Tax Rate		 1702-RT 01/18ENCS PS	
Taxpayer Identification Number(TIN)				Registered Name	
000 169 318 00000				PHILCOPY CORPORATION	
Part VI - Schedules (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
Schedule I - Ordinary Allowable Itemized Deductions (Attach additional sheets if necessary)					
1 Amortization				0	
2 Bad Debts				0	
3 Charitable and Other Contributions				0	
4 Depletion				0	
5 Depreciation				3,218,747	
6 Entertainment, Amusement and Recreation				0	
7 Fringe Benefits				6,242,540	
8 Interest				0	
9 Losses				0	
10 Pension Trusts				0	
11 Rental				17,856,415	
12 Research and Development				0	
13 Salaries, Wages and Allowances				99,184,982	
14 SSS, GSIS, Philhealth, HDMF and Other Contributions				7,342,832	
15 Taxes and Licenses				4,781,573	
16 Transportation and Travel				0	
17 Others(Deductions Subject to Withholding Tax and Other Expenses) (Specify below; Add additional sheets, if necessary)				0	
a Janitorial and Messengerial Services				0	
b Professional Fees				0	
c Security Services				213,765	
d OTHERS				13,594,797	
e				0	
f				0	
g				0	
h				0	
i				0	
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17)				152,435,652	
Schedule II - Special Allowable Itemized Deductions (Attach additional sheets if necessary)					
Description		Legal Basis		Amount	
1				0	
2				0	
3				0	
4				0	
5 Total Special Allowable Itemized Deductions (Sum of Items 1 to 4)				0	

BIR Form No. <b>1702-RT</b> January 2018(ENCS) Page 4	<b>Annual Income Tax Return</b> Corporation, Partnership and Other Non-Individual Taxpayer Subject Only to REGULAR Income Tax Rate	 <small>1702-RT 01/18ENCS P4</small>	
Taxpayer Identification Number(TIN)      Registered Name <div style="display: flex; justify-content: space-between;"> <span>000    169    318    00000</span> <span>PHILCOPY CORPORATION</span> </div>			
<b>Schedule III - Computation of Net Operating Loss Carry Over (NOLCO)</b>			
1 Gross Income		0	
2 Less: Ordinary Allowable Itemized Deductions		0	
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule IIIA, Item 7A)		0	
<b>Schedule IIIA - Computation of Available Net Operating Loss Carry Over (NOLCO)</b> <small>(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)</small>			
Year Incurred	Net Operating Loss A) Amount	B) NOLCO Applied Previous Year/s	
4	0	0	
5	0	0	
6	0	0	
7	0	0	
Continuation of Schedule IIIA (Item numbers continue from table above)			
C) NOLCO Expired	D) NOLCO Applied Current Year	E) Net Operating Loss (Unapplied) [E = A Less (B + C + D)]	
4	0	152,435,652	
5	0	0	
6	0	0	
7	0	0	
8 Total NOLCO (Sum of Items 4D to 7D)	0		
<b>Schedule IV - Computation of Minimum corporate Income Tax(MCIT)</b>			
Year	A) Normal Income Tax as Adjusted	B) MCIT	C) Excess MCIT over Normal Income Tax
1	0	0	0
2	0	0	0
3	0	0	0
Continuation of Schedule IV (Item numbers continue from table above)			
D) Excess MCIT Applied/Used in Previous Years	E) Expired Portion of Excess MCIT	F) Excess MCIT Applied this Current Taxable Year	G) Balance of Excess MCIT Allowable as Tax Credit for Succeeding Year/s [G = C Less (D + E - F)]
1	0	0	0
2	0	0	0
3	0	0	0
4 Total Excess MCIT Applied (Sum of Items 1F to 3F)		0	
<b>Schedule V - Reconciliation of Net Income per Books Against Taxable Income (Attach additional sheet/s, if necessary)</b>			
1 Net Income/(Loss) per Books		12,761,637	
Add: Non-deductible Expenses/Taxable Other Income			
2		0	
3		0	
4 Total (Sum of Items 1 to 3)		12,761,637	
Less: A) Non-Taxable Income and Income Subjected to Final Tax			
5		0	
6		0	
B) Special Deductions			
7		0	
8		0	
9 Total (Sum of Items 5 to 8)		0	
10 Net taxable Income (Loss) (Item 4 Less Item 9)		12,761,637	

Gmail

to: Baylon Klen <ebirforms2015@gmail.com>

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## Tax Return Receipt Confirmation

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ebirforms-noreply@bir.gov.ph <ebirforms-noreply@bir.gov.ph>  
To: len.ebirforms2015@gmail.com

Tue, Apr 12, 2022 at 9:56 AM

This confirms receipt of your submission with the following details subject to validation by BIR:

File name: 000169318000-1702RTv2018C-122021.xml

Date received by BIR: 12 April 2022

Time received by BIR: 09:36 AM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

• **FOR RETURNS WITH PAYMENT**

Please print this e-mail together with the RETURN and proceed to pay through the Authorized Agent Bank / Collection Agent / GCASH or use other payment options.

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue

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Reference No:262200047257058  
Date Filed:April 13 2022 01:50 PM  
Batch Number:0

PSOC: PSIC: 5238

 <div>Republika ng Pilipinas Kagawaran ng Pananalapi Kawanihan ng Rentas Internas</div>		<div>BIR Form No.</div> <div>0605</div> <div>September 2003(ENCS)</div>		
1 For the Calendar Fiscal		3 Quarter Clear Quarter	4 Due Date (MM/DD/YYYY)	5 No. of Sheets Attached SATC
2 Year Ended (MM/YYYY) 12 - December 2021		1st 2nd 3rd 4th	04 15 2022	0 MC200
7 Return Period (MM/DD/YYYY): 12 31 2021		8 Tax Type Code: IT		
Part I Background Information				
9 Taxpayer Identification No. 000 169 318 000		10 RDO Code 049	11 Taxpayer Classification 12 Line of Business/Occupation I N RETAIL OF AGRICULTURAL FARM SUP	
13 Taxpayer's Name (Last Name, First Name, Middle Name for Individuals)/(Registered Name for Non-Individuals) PHILCOPY CORPORATION			14 Telephone Number 2327511	
15 Registered Address 793 793 J.P. RIZAL AVENUE POBLACION POBLACION CITY OF MAKATI, NCR, FOURTH DI			16 Zip Code 1210	
17 Manner of Payment			18 Type of Payment	
Voluntary Payment		Per Audit/Delinquent Account		Installment No. of Installment Partial Payment Full Payment
Self-Assessment Penalties Tax Deposit/Advance Payment Income Tax Second Installment (Individual) Others (Specify) AITR 2021		Preliminary/Final Assess/Deficiency Tax Accounts Receivable/Delinquent Account		
Part II Computation of Tax				
19 Basic Tax/Deposit/Advance Payment			19: 31,822.00	
20 Add Penalties Surcharge		Interest	Compromise	
20A: 0.00		20B: 0.00	20C: 0.00 20D: 0.00	
21 Total Amount Payable (Sum of Items 19 & 20D)			21: 31,822.00	
For Voluntary Payment		Payment of Deficiency Taxes From Audit/Investigation Delinquent Accounts		
I declare, Under the penalties of perjury, that this document has been made in good faith, verified by me, and to the best of my knowledge and belief, is true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof.		Pre-approved by Investigating Office Not approved by Investigating Office		

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
BUREAU OF INTERNAL REVENUE

FILING REFERENCE NO.

TIN	: 000-169-318-000
Name	: PHILCOPY CORPORATION
RDO	: 045
Form Type	: C605
Reference No.	: 292200047257058
Amount Payable (Over Remittance)	: 31,822.00
Accounting Type	: C - Calendar
For Tax Period	: 12/31/2021
Quarter	: 0
Date Filed	: 04/13/2022
Tax Type	: IT

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**eFPS**

e-Filing and Payment System

Bureau of Internal Revenue

BIR eFPS has received the payment confirmation for your tax return from LBP.

TIN	000 - 169 - 318 - 000
Taxpayer's Name	PHILCOPY CORPORATION
Tax Type	IT
Return Period	12/31/2021
Transacting Bank	LBP (086000)
Reference Number	292200047257058
Payment Transaction Number	227170197
Payment Transaction Date	04/13/2022
Actual Amount Paid	31822.00
LBP's Confirmation Number	00041320221420458850

Please refer to the Tax Return Inquiry facility to check the status of your payment.

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